

Chestnut Tree Corner

Breakfast and After School Club

Terms and Conditions 2025/26, update June 26

- Breakfast club operates every school morning between 7:15am-8.30am, term time only
- After School club operates every school day from 3:15pm until 5:30pm, term time only.
- All sessions must be booked and paid for in advance.
- Parents/Carers must inform the school office of any change in contact details.
- Places at After School Club and Breakfast Club for each day are allocated as follows:
 1. Children booked on via MCAS for that day.
 2. Children booked on via MCAS on the day (late booking fee applies)
- Breakfast club fees are as follows:
 1. From 7:15-8:30- £5 - INCLUDING BREAKFAST
 2. From 8:00- 8:30- £4 – FRUIT
 3. Sibling discount – 5% for every full paying sibling on either session

Please note the kitchen is open for breakfast from 7.15am- 7.50am, children who arrive after this time you will be offered unlimited fruit from our fresh fruit bowl.

- After School Club fees are as follows:
 1. Until 4:30- £7.50 – FRUIT/ BISCUIT OFFERED
 2. Until 5:30- £11.30 - LIGHT TEA PROVIDED FROM 4.35pm
 3. Sibling discount – 5% for every full paying sibling on either session
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- If you are entitled to tax-free childcare please contact the school office as support is available to get this set up for you.
- Any cancellation for either club requires 48hours notice or a refund cannot be given.

LATE FEES / REFUNDS

- If you wish to extend your child's session until 5:30pm please let us know by 3pm to allow us to secure suitable staffing levels.
- If you are running late, please call on: 07301012628. Do not text as this may be missed.
- If you have booked your child until 4:30pm but are late, a £5 charge will be added to your account.
- THERE IS A £10 CHARGE per 10 MINUTES FOR COLLECTION AFTER CLOSING TIME AT 5:30pm.
- Payment cannot be refunded for days of absence.
- For school closure e.g. due to floods or snow, your booking can be transferred to another day.
- Refunds are only given for cancellations received more than 48 hrs before the booking.

BEHAVIOUR

- Parents are expected to instill the importance of good behaviour at school clubs. Expectations of behaviour reflect our school policy. Consequences for poor behaviour are in line with school policy and procedures.
- Persistent disruptive behaviour will result in your child's place at Breakfast and After School Club being removed.
- We operate a *three strike* policy. If we have spoken to you three times about your child's behaviour we will remove your child's space automatically and inform you of this via email.
- Any request for the administration of medicines must be done in line with the school's procedure and the appropriate form filled out at the main school office.
- Any injuries will be recorded and reported to Parents/Carers.

Bookings must be made by 9pm for the following day. Failure to pre-book will result in a late booking fee. By adding consent via MCAS you agreed to adhere to all of the above.