

Chestnut Tree Corner Breakfast and After School Club Terms and Conditions

- Breakfast club operates every school morning between 7:15am-8.30am, term time only
- After School club operates every school day from 3:15pm until 5:30pm, term time only.
- All sessions must be booked and paid for in advance.
- Parents/Carers must inform the school office of any change in contact details.
- Places at After School Club and Breakfast Club for each day will be allocated as follows:
 1. Children booked on via MCAS for that day.
 2. Children who have booked via MCAS on the day or in advance.
- Breakfast club fees are as follows:
 1. From 7:15-8:30- £5 - INCLUDING BREAKFAST
 2. From 8:00- 8:30- £4 - FRUIT ONLY

Please note the kitchen will be open from 7.15am- 7.50am, if you arrive after this time you will be only offered fruit.

- After School Club fees are as follows:
 1. Until 4:30- £7.50 – FRUIT/ BISCUIT OFFERED
 2. Until 5:30- £11.30 - LIGHT TEA PROVIDED FROM 4.35pm
- (If you are entitled to tax free childcare please contact the school office as support is available)
- Any cancellation for either club will require 48hours notice or a refund cannot be given.

LATE FEES:

If you wish to extend your child's session until 5:30pm please let us know by 3pm to allow secure suitable staffing levels

If you are running late, please call on: 07301012628. Do not text as this may be missed

If you have booked your child until 4:30pm but are late a £5 charge will be added to your account.

THERE WILL BE A £10 CHARGE per 10 MINUTES FOR COLLECTION AFTER CLOSING TIME AT 5:30pm.

- Payment cannot be refunded for days of absence and/or circumstances beyond our control (e.g school closure due to floods or snow).
- If you have not given 48hour notice for cancellation a refund cannot be given.

BEHAVIOUR POLICY

- Parents are expected to instill the importance of good behaviour at school clubs. Expectations of behaviour reflect our school policy. Consequences for poor behaviour are in line with school policy and procedures.
- Persistent poor behaviour will result in your child's place at Breakfast and After School Club being removed.
- We operate a *three strike* policy. If we have spoken to you three times about your child's behaviour we will remove your child's space automatically.
- Any request for the administration of medicines must be done in line with the school First Aid and Medicines Policy.
- Any injuries will be recorded and reported to Parents/Carers.

Bookings will need to be made by 9pm for the following day failure to pre book without notice will result in a late booking fee. By adding consent via MCAS you are adhering to all of the above.